

Ref: Plexh/Cir/2021-22/768

22nd March, 2022

To,

All Members of Plexconcil

Dear Sir(s),

Greetings from PLEXCONCIL!

Subject: Issuance/Renewal/Amendment of Registration Cum membership Certificate through Common Digital Platform of DGFT.

Ref. 1. Trade Notice 35/2021-22 dt. 24.02.2022. for E-RCMC (Link of TN)

<https://content.dgft.gov.in/Website/dgftprod/a37c72ef-cdce-4dfe-9a63-a7d6486dc5eb/TN35.pdf>

Ref. 2. Our circular no. Plexh/Cir/2021-22/711 dt. 02.03.2022

<https://plexconcil.org/public/custom/files/circulars/1646213940.pdf>

In reference to the above subject, we wish to inform our members that the issuance/renewal/amendment of Registration Cum Membership Certificate will be mandatory through Common digital platform of DGFT from **01.04.2022**. The objective of this platform is to provide an electronic, contact-less single window for the RCMC related processes. Members may note that The Plastics Export Promotion Council has already started issuance / renewal /amendment of RCMC via Common Digital Platform of DGFT hence members are requested to process their RCMC renewal/amendment application via Common Digital platform.

In accordance to the above said circular PLEXCONCIL will completely close the acceptance of applications on its portal on or before **01.04.2022** for issuance/renewal/amendment of RCMC and all such applications will be accepted via Common Digital platform only. In view of the above all member who has not yet renewed their RCMC may please check their user credential and other configuration such as IEC linking, attaching digital signature etc. on DGFT portal.

For more information and guidance on registration and application for submission of RCMC on common digital platform, exporters may refer the Help Manual and FAQs accessible on DGFT Portal under the navigation - Learn >> Application Help & FAQs. (<https://www.dgft.gov.in/CP/?opt=application-help>)

For any assistance you may call or send an email to the respective regional office of Council.

Region	Telephone	Email
Head Office-Mumbai (Western Region)	+91 22 40170000	kuldeep@plexconcil.org /samit@plexconcil.org
NorthernRegional Office - Delhi	+91 1126478817 / 26478819	anuj@plexconcil.org
Southern Regional Office- Chennai	+91 44 2829 2620	dayanidhi@plexconcil.org
Eastern Regional Office- Kolkata	+91 3322834497	nilotpal@plexconcil.org

Thanking you,

Regards,

Sribash Dasmohapatra

Executive Director

The Plastics Export Promotion Council

(Sponsored by the Ministry of Commerce & Industry, Dept. of Commerce, Govt. of India)

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